

SO YOU ARE THINKING ABOUT HOLDING A RAFFLE....



DID YOU KNOW THAT HOLDING A RAFFLE WITHOUT A PROPER PERMIT IS AGAINST THE LAW?

THE DOCUMENT LOCATED AT RAFFLE APPLICATION PROCESS FAQs IS CAL POLY CORPORATION'S COMPLETE GUIDE TO RAFFLES AND HOW YOU CAN OBTAIN THE APPROPRIATE PERMIT FOR YOUR RAFFLE EVENT.

STEP 1: COMPLETE THE DOCUMENT LOCATED AT RAFFLE APPLICATION PRIOR TO ANY RAFFLE BEING HELD. RETURN THE COMPLETED APPLICATION TO THE CPC BUSINESS OFFICE, ATTENTION CAMPUS PROGRAMS. YOU WILL NOT BE ABLE TO HOLD YOUR RAFFLE UNTIL YOU RECEIVE NOTIFICATION THAT YOUR APPLICATION HAS BEEN APPROVED.

STEP 2: HAVE YOUR RAFFLE FOLLOWING THE RULES FOR A RAFFLE THAT ARE FOUND IN THE RAFFLE APPLICATION PROCESS FAQs UNDER THE SECTION *CALIFORNIA PENAL CODE SECTION 320.5 CHARITABLE RAFFLES*

STEP 3: WITHIN TWO WEEKS OF COMPLETION OF THE RAFFLE YOU MUST GO TO THE LINK CALLED STATE DOCUMENT-FINAL RAFFLE REPORT AND COMPLETE THE FORM. RETURN THIS FORM TO THE CPC BUSINESS OFFICE, ATTENTION CAMPUS PROGRAMS AND IT WILL BE SUBMITTED BY OUR OFFICE TO THE APPROPRIATE STATE AGENCY.

IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CALL X66116.