CAL POLY CORPORATION
PROPERTY SURVEY REPORT

DEPARTMENT: _____ **ORG KEY-OBJ CODE** _____

Authority has been requested to dispose of the following CPC property: **DATE:** _____

DESCRIPTION OF EQUIPMENT	ASSET ID #	TAG #	DATE ACQUIRED	PURCHASE AMOUNT	BOOK VALUE	PROPOSED DISPOSITION

Indicate whether to be: "Traded-in", "Sold", "Survey", "Junked", "Lost", "Stolen", "Destroyed", "Project Closed", or "Gift to State".

EXPLANATION OF DISPOSING EQUIPMENT: _____

SUBMITTED BY: _____ **DATE:** _____

DEPARTMENT APPROVAL: _____

CPC APPROVAL: _____

Revised: 8/29/2007