

CAL POLY

CORPORATION

BOARD OF DIRECTORS SPECIAL MEETING

Wednesday, April 6, 2016

Corporation Administration Building 15

Conference Room #124

Fiscal Year 2015-16

MINUTES

Present: Phil Barlow (via conference call) Alexandra Bonestroo, Steve Harding (via conference call), Keith Humphrey, (via conference call), Andy Thulin (via conference call), Kimi Ikeda, Nick Pettit, Kim Shollenberger, Mary Verdin (via conference call), Cynthia Villa

Absent: Brady Hiob, Paul Hoover, Cyrus Ramezani

Staff: Dan Banfield, Starr Lee, Lorie Leetham, Mike Thornton

Vice Chair Cynthia Villa called the meeting to order at 5:05 p.m. and asked for a verbal roll call of all in attendance after which, the meeting was turned over to Chair Kimi Ikeda.

I. BUSINESS ITEMS

A. Mobile Food Trucks

M/S/P (Shollenberger/Villa) that the Board authorizes the Executive Director or her designees to negotiate and purchase a Starbucks food truck and the required commissary and supporting operations, and a second customized food truck and to set up equipment to support this truck, for a total cost of up to \$500,000.

Kimi stated that Lorie would be presenting the Mobile Food Truck business item I-A

Lorie reported that the one of the long term dining plan facility upgrades is to purchase food trucks to off-set some of the traffic once Vista Grande closes and to allow for the trucks to be used in under served areas on campus and at concessions. Campus Dining currently operates one mobile truck, Curbside Grill, that is used in under serviced areas on campus and at concessions.

The Corporation has the opportunity to purchase a Starbucks mobile truck. The demand for Starbucks on campus continues to grow. In order to potentially receive the truck and have it ready by Fall 2016 quarter, the Corporation would need to have a contract signed as soon as possible. The Starbucks trucks are built once a contract is executed and generally takes 6 to 8 months for delivery. One of the conditions of the contract is that the Corporation must have an existing commissary to support the truck. The commissary would be set up in a section of the Bake Shop in building 19. The total cost would be \$300,000 (\$270,000 truck; \$30,000 commissary).

The second truck would be custom built and branded for Campus Dining. It will give Campus

dining the options to try new and different concepts. Its commissary needs will be provided by Campus Dining, same as Curbside Grill. The expected cost of the fully equipped truck would be \$150,000 with an additional \$50,000 for contingencies.

II. CLOSED SESSION

Closed Session in accordance with California Education Code, Section 89920, et seq.

III. ADJOURNMENT

No further matters appearing, the meeting was adjourned at 5:36 p.m.
M/S/P (Shollenberger/Pettit)

Respectfully submitted,

A handwritten signature in blue ink that reads "Ann Roy". The signature is written in a cursive style and is positioned above a horizontal line.

Ann Roy
Recording Secretary